

Our water. Our future. Our choice.

The purposes of the District include planning for and facilitating the long-term conservation, development, protection, distribution, management and stabilization of water rights and water supplies for domestic, irrigation, power, manufacturing, municipal, recreational and other beneficial uses, including the natural stream environment, in a costeffective way to meet the needs of the residents and growing population of Cache County. www.cachewaterdistrict.com

CACHE WATER DISTRICT BOARD OF TRUSTEES MEETING MINUTES September 16, 2019

The Cache Water District Board of Trustees convened for on September 16, 2019 at 5:30 p.m. In the Cache County Historic Courthouse, Council Chambers, 199 North Main Street, Logan, Utah.

MEMBERS OF THE BOARD IN ATTENDANCE:

Jeannie F. Simmonds – Logan #1 Council District Jonathan W. Hardman – South Council District Scott Clark - Logan #2 Council District Max Pierce – North Council District Bret Randall – Northeast Council District Don Baldwin – Agricultural Representative Kirt Lindley – At-Large Position Herm Olsen – Logan #3 Council District Shaun Dustin – Southeast Council District David Erickson – At-Large Position

MEMBERS OF THE BOARD ABSENT:

Jared Clawson – At-Large Position

OTHERS IN ATTENDANCE: Nathan Daugs (Manager), Zan Murray (J-U-B Engineers), Amanda Pieper (USU Extension), Kelly Kopp (USU Extension), Colten Smith (USU Extension), Chris Slater (J-U-B Engineers), Lisa Welsh (USU), Hilary Shughart (Bridgerland Audubon Society), Jim DeRita (Trout Unlimited), Nathan Wright (CRS Engineers), Chad Brown (Franson Civil Engineers), Debbie Zilles

CALL TO ORDER

The meeting was called to order by Chairman Hardman at 5:30 p.m. Consideration for minutes from August 19, 2019 and agenda for September 16, 2019.

<u>ACTION</u>: Motion by Mr. Olsen to approve the agenda and the minutes as submitted. Seconded by Mr. Lindley. Motion approved unanimously.

PUBLIC COMMENT

None

REVIEW CALENDAR & ACTION REGISTER

- <u>Sept. 20</u> Logan River Task Force meeting at Logan City Hall Public Conference Room 8:00 a.m. – 1:00 p.m.
- <u>Oct. 8</u> Cutler Dam Relicensing Process
- Oct. 29 Utah Water Conference Summit at Utah Valley Convention Center in Provo.
- Nov. 7 2019 Cache Summit

FINANCIAL REPORT

Ms. Simmonds presented the monthly financial report (see **Attachment 1**). She pointed out that the \$22,271.86 listed as "*Restricted Income – Other*" is the state's portion of the cloud seeding program.

Mr. Randall asked about the personnel budget. Ms. Simmonds explained that the percentage listed on the report is based on the number of months; the 86.6% is for 8 months, not the entire year.

MANAGER'S REPORT

<u>Office Space Discussion</u> – Cache County is hiring a County Administrator, who will be taking the office that the Water District is currently using. Mr. Daugs said a decision needs to be made for a another location.

Ms. Simmonds thought that as part of the interlocal agreement, the County would provide a space for the period they were supporting the District (which should be reviewed). Mr. Dustin asked Mr. Daugs to put together what is needed for space and a reasonable budget with possible location options. Mr. Daugs pointed out that if the Crockett grant goes through, that may dictate how to move forward. He will put together an assessment to present at the October meeting (Action Item).

<u>ASR Grant Proposals</u> – Mr. Daugs explained that there are a few opportunities to submit for 50% funding for further studies on Green Canyon and a well located in the island area in Logan (to provide more information on the feasibility and long-term potential for ASR). The applications are due to be submitted next month and Mr. Daugs has been working on getting them ready. Chairman Hardman believes this may be valuable research based on last month's presentation on ASR. Mr. Daugs has been working with Franson Civil Engineers and will send out the information via email for members to review prior to submittal. (Action Item) <u>Developing outreach information for SB52</u> – Mr. Daugs is helping canal companies get linked to the website for information on what needs to be done. The task force will be meeting in the next few weeks to look at what adjustments need to be made. Mr. Daugs is serving on the task force and will keep the Board updated.

<u>Other</u> – After receiving information from the state, it has been determined that a Truth in Taxation hearing is not required until the fall of 2021.

Ms. Simmonds advised that the Regional Water Conservation Goals Draft is online and taking public comment through September 25. She encouraged all members to take time to review the report. The link is <u>https://water.utah.gov/regional-conservation-goals/</u>

SUMMER WATER AUDITS REPORT

Amanda Pieper from the USU Extension Office provided an overview of the program. Over the course of the summer, 32 water checks in Cache County were done. The biggest challenge was getting the word out about the program. There is a list of interested people who will be scheduled for next summer. Many people were surprised with the efficient landscaping information that was provided. On average, homeowners watered 30 minutes daily. Her recommendation for next year would be to add more people to help with the checks (it is more efficient to have two people go to each appointment, specifically a volunteer with a landscaping professionals who can help answer specific questions).

Chairman Hardman asked for her to describe the process. Ms. Pieper said the water checks included discussing concerns, finding out what information was needed and then checking the sprinklers. The output of the sprinklers was measured, data was compiled and each homeowner was given a recommendation for improvement and working out a plan for a more efficient watering schedule.

Mr. Randall asked what motivated people to call in and request a check. Ms. Pieper said some homeowners wanted to decrease the amount they were paying and others wanted information on how to be more conservative.

Ms. Pieper said providing outreach earlier would be a recommendation so that more appointments could be scheduled earlier in the summer.

Chairman Hardman said the regional target is to achieve a 20% reduction and from the information, it appears as if most homeowners were watering twice as much as necessary, which, with just the educational component alone, there could be quite a savings in the conservation effort. Kelly Kopp explained that similar programs have been running in the state for over 20 years. The program with the most data collection and analysis is Salt Lake City, where it was determined that people tend to irrigate twice as much as necessary. The analyzation of billing information, prior and post participation, is showing an average savings of \sim 30%.

Mr. Daugs suggested hosting a workshop at the beginning of the season. Mr. Randall suggested including the media. Ms. Kopp recommended marketing the program at the Gardener's Market and including information in utility billing statements. Education is a key component. Mr. Erickson suggested creating a short educational video of the process that can be shared and linked to the Water District website.

Hilary Shughart noted that Mayor Daines has started neighborhood councils in Logan City, which might be a good avenue to promote the program, as well as putting the brochure on the Water District's website. The Bridgerland Audubon Society hosted Cynthia Bee for a Localscapes (Jordan Valley Water Conservancy) program, there were 82 people in attendance on a Saturday morning and she did a great job. <u>https://localscapes.com</u>. One concern she mentioned was that volunteers are not allowed to help reset sprinkler controllers. Ms. Kopp noted that this is a liability issue, however, generally when the final report is sent to the homeowner, it will link to the manual for the specific controller. Volunteers can also help talk the owner through the process and answer questions.

Mr. Randall noted that Ms. Pieper provided a brief presentation about the program to North Logan City Council and he appreciated her willingness to do that. He encouraged the Board members to take the information to their respective City Councils.

Ms. Pieper was thanked for all her hard work.

WATER MASTER PLAN PROGRESS UPDATE – JUB Engineers

(See Attachment 2)

Mr. Dustin asked what the incentive would be to participate in any type of conservation. For example, as a water right owner, if conservation efforts are taken and water consumption is reduced, what happens to the unused water if they are not allowed to sell it and the state could possibly take it away and use it elsewhere. One question would be why local funds would be spent if the benefit would be outside the valley. Mr. Daugs said the state water engineer is looking at this very issue. Mr. Dustin said the Board has an opportunity to take an official position as the Master Plan is updated. Mr. Baldwin said agriculture water is still essential for production and can be used more efficiently without losing it. Ms. Simmonds said water banking will become integral to this discussion and solution, specifically the idea that water may be leased to another user. Mr. Erickson suggested including information outlining what outcome options might be available as a result of conservation of the water. Mr. Dustin agreed and pointed out that there is economic value in conserved water and the County's position should be that it remain as a local benefit, or another jurisdiction should pay for it. Mr. Baldwin advised that part of the responsibility of the Board is to protect the water in Cache Valley. Ms. Simmonds said growth needs to be considered as well and agreed with Mr. Dustin that the Board's goal is to preserve, protect and enhance the water system and water rights in Cache Valley. Mr. Dustin pointed out that the state constitution says water belongs to the state, he suggested establishing a position that Cache Valley water belongs to the Valley and if there are changes or impacts, who that would benefit.

Mr. Randall noted that the potential growth will put a strain on current culinary systems. He would like to see some type of agreement/plan to come up with a delivery system to bring irrigation water above (east of) the canals on land that traditionally does not have water rights. If the City/County/Water District can procure water rights with the canal companies for water that traditionally goes west of the canal, it could be piped or pumped east of the canal, to help take the stress off the culinary systems.

A work session with J-U-B Engineers to continue discussion will be scheduled (Action Item) (Meeting scheduled for September 23, 2019, 3:00-5:00 p.m. at J-U-B office)

ADJOURN

The meeting adjourned at 7:05 p.m.

-ATTACHMENT 1-Financial Report

Cache Water District Profit & Loss Budget vs. Actual January through August 2019

	Jan - Aug 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Cache County	295,250.00	250,000.00	45,250.00	118.1%
Restricted Income				
Northern Utah Water Conference	2,215.00			
Restricted Income - Other	22,271.86	1,373.61	20,898.25	1,621.4%
Total Restricted Income	24,486.86	1,373.61	23,113.25	1,782.7%
Total Income	319,736.86	251,373.61	68,363.25	127.2%
Gross Profit	319,736.86	251,373.61	68,363.25	127.2%
Expense				
Office				
Insurance and Bonding	3,157.00			
Office Supplies	631.93	1,336.00	-704.07	47.3%
Publications	0.00	2,000.00	-2,000.00	0.0%
Rent	0.00	3,668.00	-3,668.00	0.0%
Technology				
Cell Phone	453.20			
Computer and printer	683.42			
Technology - Other	0.00	2,000.00	-2,000.00	0.0%
Total Technology	1,136.62	2,000.00	-863.38	56.8%
Total Office	4,925.55	9,004.00	-4.078.45	54.7%
Outreach				
Conservation	4,325.00	11,000.00	-6,675.00	39.3%
Dues	500.00	1,336.00	-836.00	37.4%
Northern Utah Water Conference	2,126.06			
Training	1,678,32	4,000,00	-2,321.68	42.0%
Website	265.92	1,668.00	-1,402.08	15.9%
Outreach - Other	205.00			
Total Outreach	9,100.30	18,004.00	-8,903.70	50.5%
Personnel				
Salary and benefits	63,503.66	73,332.00	-9,828.34	86.6%
Travel and Mileage	5,696,14	6,668.00	-971.86	85.4%
Total Personnel	69,199.80	80,000.00	-10,800.20	86.5%
Professional Fees				
Administrative	370.00			
Attorney Services	0.00	20,000.00	-20,000.00	0.0%
Audit	0.00	4,668.00	-4,668.00	0.0%
Financial Services	235.00	6,668.00	-6,433.00	3.5%
rinancial del fides	100.00	0,000.00		+ 410

Cache Water District Profit & Loss Budget vs. Actual January through August 2019

	Jan - Aug 19	Budget	\$ Over Budget	% of Budget
Total Professional Fees	605.00	31,336.00	-30,731.00	1.9%
Project funding Cloud Seeding Water Master Plan Water Studies	16,336.63 0.00	33,332.00 26,668.00	-16,995.37 -26,668.00	49.0% 0.0%
Crockett Study Water Banking Water Studies - Other	5,974.71 7,534.58 0.00	13,332.00	-13,332.00	0.0%
Total Water Studies	13,509.29	13,332.00	177.29	101.3%
Total Project funding	29,845.92	73,332.00	-43,486.08	40.7%
Total Expense	113,676.57	211,676.00	-97,999.43	53.7%
Net Ordinary Income	206,060.29	39,697.61	166,362.68	519.1%
Net Income	206,060.29	39,697.61	166,362.68	519.1%

-ATTACHMENT 2-

Master Plan Update





Board Meeting – September 16, 2019

Cache Water District



Stakeholder Interviews

Key Person Interviews				
Name	Organization	Role		
Jim Watterson	Bear River	River Commissioner		
Darin Evans	Summit Creek	River Commissioner		
Colleen Jashinsky	Logan River	River Commissioner		
Clint Hansen	Little Bear River	River Commissioner		
Jason Fuhriman	Providence/Blacksmith Fork Canal	Key Irrigator		
Jon Hubbard	Providence/Blacksmith Fork Canal	Key Irrigator		
Jeremy Kimpton	Richmond City	City Administrator		
Darek Kimball	Richmond City	City Engineer		
Scott Wells	Wellsville City	City Manager		
Tom Bailey	Wellsville Irrigation / Wellsville City	President/Mayor		
John Drew	Providence City	Mayor		
Scarlet Bankhead	Providence City	Administrative Services Director		
Rob Stapley	Providence City	Public Works Director		
Corey Twedt	Millville City	Recorder		
David Hair	Millville City	Mayor		
Chad Kendrick	Millville City	Recorder		
Jordan Oldam	North Logan City	Public Works Director		
Zac Root	North Logan City	Water Department		
David Wood	Amalga Town	Mayor		
David Rosenberg	USU	Water Research Lab		
Nancy Mesner	USU	Watershed Sciences		
Beliz Lane	USU	Water Research Lab		
Frank Howe	USU	Wildland Resources		
Clint Carney	USU	Environment & Society		
Sarah Null	USU	Watershed Sciences		

Initial Feedback



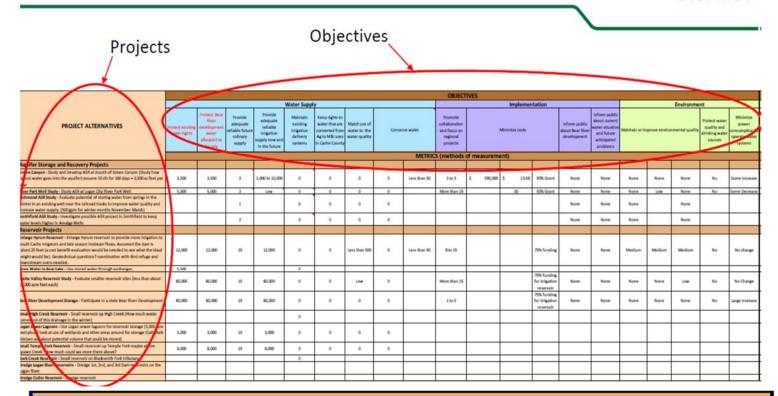
What can CWD do to help?

- Provide a voice on legislation
- Provide water technical support
- Protect local water interests
- Continue to be "accessible"
- Funding
- Build trust between water entities
- Be a source of water information

Objective Type	Objective		
Water Supply	Protect existing water rights		
	Protect Bear River development water allocated to County		
	Provide adequate reliable future culinary supply		
	Provide adequate reliable irrigation supply now and in the future		
	Maintain existing irrigation delivery systems		
	Keep rights to water that are converted from Ag to M&I uses in Cache County		
	Match use of water to the water quality		
	Conserve Water		

Objective Type	Objective	
	Promote collaboration and focus on regional projects	
Implementation	Minimize costs	
	Inform public about Bear River development	
	Inform public about current water situation and future anticipated problems	
Objective Type	Objective	
Environment	Maintain or improve environmental quality	
	Protect water quality and drinking water sources	
	Minimize power consumption to operate water systems	

Evaluation Matrix



Aquifer Storage and Recovery Projects

Green Canyon - Study and Develop ASR at mouth of Green Canyon (Study how far out water goes into the aquifer) assume 10 cfs for 180 days = 3,500 ac feet per year

River Park Well Study - Study ASR at Logan City River Park Well

Richmond ASR Study - Evaluate potential of storing water from springs in the winter in an existing well near the railroad tracks to improve water quality and increase water supply. (500 gpm for winter months November-March)

Smithfield ASR Study - Investigate possible ASR project in Smithfield to keep water levels higher in Amalga Wells

Reservoir Projects

Enlarge Hyrum Reservoir - Enlarge Hyrum reservoir to provide more irrigation to South Cache Irrigators and late season instream flows. Assumed the dam is raised 20 feet (a cost benefit evaluation would be needed to see what the ideal height would be). Geotechnical questions? coordination with Bird refuge and downstream users needed.

Store Water in Bear Lake - Use stored water through exchanges.

Cache Valley Reservoir Study - Evaluate smaller reservoir sites (less than about 15,000 acre feet each)

Bear River Development Storage - Participate in a state Bear River Development

Reservoir Projects

Small High Creek Reservoir - Small reservoir up High Creek (How much water comes out of this drainage in the winter)

Logan Sewer Lagoons - Use Logan sewer lagoons for reservoir storage (3,000 acre feet plus?) look at use of wetlands and other areas around for storage (Call Mark

Nielsen ask about potential volume that could be stored)

Small Temple Fork Reservoir - Small reservoir up Temple Fork maybe above Spawn Creek. How much could we store there above?

Rock Creek Reservoir - Small reservoir on Blacksmith Fork tributary

Dredge Logan River Reservoirs - Dredge 1st, 2nd, and 3rd Dam reservoirs on the Logan River

Dredge Cutler Reservoir - Dredge reservoir

Water Banking Projects

State Water Banking Study - Participate in state pilot study for a CWD water bank, could include the following: investigate banking of conserved water for instream uses, bank water that is made available during conversion from ag to municipal and lease to willing parties, identify water right holders that wish to lease water. Identify entities that have early water not being used to lease to others that need water earlier in the season. (Set up agreements to lease unused early water from Paradise Irrigation to irrigators on the Wellsville Mendon Canal). Identify irrigation companies or irrigators that are willing to not irrigate late in the season and place water rights in a bank to be leased by other users. Develop split season lease agreements for these arrangments.

Secondary Water Projects

Crockett Avenue Pressure Irrigation Project - Construct a secondary water system in Logan to serve the Crockett diversion service area (The western halves of Logan, North Logan, Hyde Park and areas west of the three cities). This project would also include a large east to west storm water trunkline for Logan City near the northern boundary of Logan and a new recreational trail.

Benchland Irrigation Rights Study - Identify how we can use conserved water above existing service area (legal issues, water rights). How much water are you going to conserve? Switch shares to M&I and take a cut. Create a new right with a new service area. Get the canal companies to agree to change shares over to M&I.

Smithfield Irrigation Secondary Water Pipe Upgrades - Improve Smithfield Irrigation pressure pipe sizes to avoid having even and odd watering days. Replace 4" diameter pipe lines with larger lines.

Secondary Water Metering - Help secondary systems with requirements to send a report to the state by the end of year to outline how they plan to meter all secondary water connections.

Secondary Water Projects

Millville and Providence Secondary System - Build a secondary water system in coordiantion with Providence Blacksmith Fork Irrigation Company and Spring Creek Irrigation Company with a reservoir in Millville and system to serve Millville and Providence. (Need 4 irrigation companies with 2 cities to participate)

Wellsville Secondary Water System - Build a secondary water system to serve Wellsville City

Small City Secondary Water Feasibility Study - Do a secondary water feasibility study for secondary in Mendon, Amalga or other cities on the west side off of West Cache Canal.

East Bench Secondary Water Feasibility Study - Evaluate possible secondary system to serve areas east of Crockett Avenue Service area

Secondary Water System Maintenance Plan - Identify plan for long term maintenance of secondary water systems

Water Re-use From Treatment Plants

Irrigation Delivery Projects

Rebuild/Improve Canal System - Program to rebuild or improve major canals in Cache County (1,200 ft per year). Could include reducing seepage to create more habitat for wildlife.

Maintenance Access - Create maintenance access along major canals in Logan, North Logan Hyde Park, Providence, River Heights

Canal Metering - Main canal metering

Enclose Highline Canal to Summit Creek - Pipe Highline canal to Summit Creek

Canal Seepage Study - Partner with Canal companies to measure flows along major open canals (flow greater than 25 cfs and prioritze segments to be enclosed). Include some evaluation of return flows to rivers.

Canal Piping - Pipe all canals to save 60,000 acre feet of water. Laws would need to change to allow use outside of current service areas.

Culinary Water Distribution Projects

Wellsville-Mendon City Interconnect - Culinary water pipe between Mendon and Wellsville

Logan-Mendon and Newton Connection - 12" culinary water pipe between Logan and Cache Junction, 8" lines to Mendon and Newton (see old plan) cost of taking water across the valley versus the cost treating water on the west side of the valley

Emergency Interconnect - Connection between 2 neighboring cities, assume half a mile of 12" pipe. Specific interconnects might be between Millville and Providence, Benson and Amalga, Lewiston and Cornish, Millville and Nibley

Public Information Projects

City Manager Updates - Discuss 40-year water rights plan, legislative updates, PacifiCorp updates

Promote Secondary Water - Promotion of secondary water sytems for new

developments with city councils

Northern Utah Water Conference

Water Fair Support - Education about how water comes to homes from source, through distributions to tap (done at 4th grade level)

Water Conservation Projects

Regional Conservation Goal - State reduction of 17-18%

Weather Stations - Install more weather stations to help with smart controllers (south end of valley)

Local Workshops/Classes - Help promote outdoor conservation

Promote Incentives/Rebates - Smart controller incenentives, Can the district help people within the boundaries know about rebates? Put on websites

Demonstration Garden - Water conservation demonstration garden (Partner with USU)

Promote Agricultural Conservation - Agricultural conservation help producers with new technology with pivots with driplines, burried driplines.

Water Study Projects

Quantify Environmental Water Demands - Study along the Blacksmith Fork to quantify environmental water needs.

Drought Contingency Plan - Complete a plan to identify drought mitigation and response actions for the County.

Mapping of Water Usage Types - Culinary vs. secondary water usage areas for outdoor uses. Show where secondary water is being used and where culinary water is being used.

Optimizing Field Drains - Investige potential to irrigate using headgates on existing field drains to back water up periodically.

Irrigation Succession Planning - Plan for future management of irrigation companies/younger generation not interseted as much in doing what is needed.

Water Quality Projects

Water Quality Monitoring - Periodically monitor quality of natural channels within District.

Cutler TMDL projects

Other Projects

Construct riparian meadows

Beaver Dams - Construct Beaver Dams on Davenport Creek, work with landowner for access, maybe do a 10 year study Knight trucking and Keller Cattle are the owners

Irrigation Contact List - Improve irrigation company contact list and website information