



Our Water. Our Future. Our Choice.

The purposes of the District include planning for and facilitating the long-term conservation, development, protection, distribution, management and stabilization of water rights and water supplies for domestic, irrigation, power, manufacturing, municipal, recreational and other beneficial uses, including the natural stream environment, in a cost-effective way to meet the needs of the residents and growing population of Cache County.

www.cachewaterdistrict.com

CACHE WATER DISTRICT BOARD OF TRUSTEES MEETING MINUTES

July 6, 2020

The Cache Water District Board of Trustees convened for a regular meeting on July 6, 2020, via electronic format due to COVID-19 meeting restrictions.

MEMBERS OF THE BOARD IN ATTENDANCE:

Jonathan W. Hardman – South Council District
Max Pierce – North Council District
Kirt Lindley – At-Large Position
Jeannie F. Simmonds – Logan #1 Council District
Scott Clark - Logan #2 Council District
David Erickson – At-Large Position
Herm Olsen – Logan #3 Council District

MEMBERS OF THE BOARD ABSENT:

Bret Randall – Northeast Council District
Jared Clawson – At-Large Position
Shaun Dustin – Southeast Council District
Don Baldwin – Agricultural Representative

OTHERS IN ATTENDANCE:

Nathan Daug (Manager), Ann Neville, Jason Craig, Brian Dixon, Eric Franson, Chad Brown, Jason Craig, Chris Slater, Wayne Wurtsbaugh, Debbie Zilles

CALL TO ORDER

The meeting was called to order by Chairman Hardman at 5:30 p.m.
Consideration for the minutes from June 1, 2020, and agenda for July 6, 2020

ACTION: Motion by Mr. Erickson to approve the agenda and the minutes as submitted with a minor correction. Seconded by Mr. Clark. The motion was approved unanimously.

PUBLIC COMMENT

None

FINANCIAL REPORT

-See Attachment 1-

CALENDAR EVENTS

Mr. Daugs said many meetings and committees are on hold due to COVID restrictions.

Ms. Neville said the Great Salt Lake Advisory Council has a teleconference meeting scheduled for Wednesday, July 8, 2020, from 10:00-11:30 a.m. Emily Lewis and Steve Clyde from Clyde Snow Attorneys will be presenting a legal analysis and review of select water strategies for the Great Salt Lake. Mr. Daugs is planning on attending and will send out an update to the Board members after the meeting.

MANAGER'S REPORT

Update on PL-566 Applications

Working on finalizing the contract/agreement for the Crockett Ave project and wording for the RFQ for the design and environmental review.

Working on the Wellsville-Mendon application, which will be submitted for the next round of funding in 4-6 weeks.

Franklin County Idaho NRCS has received funding to pipe the lasts section of the canal system (piping through Lewiston and other areas in Utah).

Follow-up on Board Member Training

Mr. Lindley sent his certification in; Mr. Clark completed his last night. Mr. Daugs noted that he still needs certificates from Chairman Hardman, Mr. Randall, and Mr. Erickson

Water Banking Project Coordinator

Emily Lewis from Clyde Snow Attorney has been hired as the new coordinator. Outreach meetings (which should be held in-person, will likely begin this fall or early winter (depending on circumstances). Mr. Daugs will touch base with her soon and schedule a time to meet.

APO REPORTS – Water Banking & Multi-jurisdictional Secondary Water

Mr. Daugs said the Water Banking and Secondary Water subcommittees met this past month. Mr. Clark, Mr. Pierce, Mr. Lindley, and Mr. Baldwin were in attendance. Among the issues discussed was how to develop a criterion for handling future submissions and how those submissions should be ranked. Projects are varied so it is difficult to determine a set of criteria that will work for all. Ms. Simmonds suggested that it be based on the valley-wide impact. Mr. Daugs said that may be challenging because different projects meet different goals, and some can have different benefits based on type and location.

Ms. Simmonds asked, with respect for water banking, if there needs to be some work done before public meetings begin. Mr. Clark said it will be trying to find out what the needs are and gathering information on who is interested. Mr. Daus said there are many different levels of interest throughout the Valley.

Wayne Wurtsbaugh asked about doing a cost-benefit analysis to help prioritize. Mr. Daus said many projects will be asking for money before that point – for initial studies to determine the costs and benefits. Chairman Hardman said categories for pre-planning and implementation could be set up. Mr. Daus said it is currently under project funding but can be split up for next year's budget.

Mr. Daus will try and set up a few meetings with Ms. Lewis before the outreach meetings begin, to develop the groundwork and determine how to move forward.

Mr. Erickson suggested possibly meeting at the Cache County Events Center, a larger venue for social distancing. Mr. Daus will check with Ms. Lewis and come up with a schedule.

Mr. Daus said the Water Purchasing and Water Banking subcommittee meetings will be held in two weeks (Monday at 5:30).

Other

Mr. Daus said, circumstances permitting, the idea of a fall social for members and their spouses has been discussed. More information to follow.

The next meeting will be on August 3. The format of the meeting will be determined closer to time.

ADOURN

The meeting adjourned at 6:15 p.m.

-Attachment 1-

Cache Water District Profit & Loss Budget vs. Actual January through June 2020

	Jan - Jun 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
Cache County	275,000.00	275,000.00	100.0%
Restricted Income	21,063.50		
Total Income	296,063.50	275,000.00	107.7%
Gross Profit	296,063.50	275,000.00	107.7%
Expense			
Office			
Insurance and Bonding	3,143.60	2,499.98	125.7%
Office Furnishings	60.00	1,254.00	4.8%
Office Supplies	375.25	1,000.02	37.5%
Publications	0.00	2,250.00	0.0%
Rent	6,750.00	3,000.00	225.0%
Technology			
Cell Phone	301.50		
Computer and printer	144.00		
Technology - Other	0.00	1,500.00	0.0%
Total Technology	445.50	1,500.00	29.7%
Vehicle	0.00	7,500.00	0.0%
Total Office	10,774.35	19,004.00	56.7%
Outreach			
Conservation	39,900.00	15,000.00	266.0%
Dues	914.00	1,250.02	73.1%
Northern Utah Water Conference	375.00		
Sponsorships	325.00	1,500.00	21.7%
Training	1,243.00	3,000.00	41.4%
Website	72.55	999.98	7.3%
Total Outreach	42,829.55	21,750.00	196.9%
Personnel			
Salary and benefits	67,061.10	65,002.00	103.2%
Travel and Mileage	2,817.99	7,500.00	37.6%
Total Personnel	69,879.09	72,502.00	96.4%
Professional Fees			
Administrative	195.00		
Attorney Services	0.00	15,000.00	0.0%
Audit	0.00	3,500.02	0.0%
Financial Services	413.00	5,000.02	8.3%
Total Professional Fees	608.00	23,500.04	2.6%
Project funding			
ASR Studies	0.00	12,499.98	0.0%
Bear River Development	0.00	2,500.02	0.0%
Cloud Seeding	22,377.00	26,000.02	86.1%
Secondary Irrigation	26,034.70	12,499.98	208.3%
Seepage Loss Studies	0.00	2,500.00	0.0%
Water Master Plan	6,674.00	5,000.02	133.5%

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 07/06/20
 Accrual Basis

**Cache Water District
 Profit & Loss Budget vs. Actual
 January through June 2020**

	Jan - Jun 20	Budget	% of Budget
Water Studies			
Crockett Study	1,080.87		
Water Banking	0.00	5,000.02	0.0%
Water Studies - Other	0.00	24,999.98	0.0%
Total Water Studies	<u>1,080.87</u>	<u>30,000.00</u>	<u>3.6%</u>
Total Project funding	<u>56,166.57</u>	<u>91,000.02</u>	<u>61.7%</u>
Total Expense	<u>180,257.56</u>	<u>227,756.06</u>	<u>79.1%</u>
Net Ordinary Income	<u>115,805.94</u>	<u>47,243.94</u>	<u>245.1%</u>
Net Income	<u><u>115,805.94</u></u>	<u><u>47,243.94</u></u>	<u><u>245.1%</u></u>

4:18 PM
 07/06/20
 Accrual Basis

**Cache Water District
 Summary Balance Sheet
 As of July 6, 2020**

	Jul 6, 20
ASSETS	
Current Assets	
Checking/Savings	524,792.65
Accounts Receivable	-50.00
Total Current Assets	<u>524,742.65</u>
TOTAL ASSETS	<u><u>524,742.65</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	-6.00
Total Current Liabilities	<u>-6.00</u>
Total Liabilities	-6.00
Equity	<u>524,748.65</u>
TOTAL LIABILITIES & EQUITY	<u><u>524,742.65</u></u>