



Our Water. Our Future. Our Choice.

The purposes of the District include planning for and facilitating the long-term conservation, development, protection, distribution, management and stabilization of water rights and water supplies for domestic, irrigation, power, manufacturing, municipal, recreational and other beneficial uses, including the natural stream environment, in a cost-effective way to meet the needs of the residents and growing population of Cache County.

www.cachewaterdistrict.com

CACHE WATER DISTRICT BOARD OF TRUSTEES MEETING MINUTES

June 1, 2020

The Cache Water District Board of Trustees convened for a regular meeting on June 1, 2020 via electronic format due to COVID-19 meeting restrictions.

MEMBERS OF THE BOARD IN ATTENDANCE:

Jonathan W. Hardman – South Council District
Max Pierce – North Council District
Jared Clawson – At-Large Position
Kirt Lindley – At-Large Position
Jeannie F. Simmonds – Logan #1 Council District
Scott Clark - Logan #2 Council District
David Erickson – At-Large Position
Herm Olsen – Logan #3 Council District
Bret Randall – Northeast Council District
Shaun Dustin – Southeast Council District

MEMBERS OF THE BOARD ABSENT:

Don Baldwin – Agricultural Representative

OTHERS IN ATTENDANCE:

Nathan Daus (Manager), Mike Wilson (CRS Engineers), Debbie Zilles

CALL TO ORDER

The meeting was called to order by Vice-Chairman Clark at 5:32 p.m.
Consideration for the minutes from May 4, 2020 and agenda for June 1, 2020

ACTION: Motion by Mr. Clawson to approve the agenda and the minutes as submitted. Seconded by Mr. Olsen. Motion approved unanimously.

PUBLIC COMMENT

None

FINANCIAL REPORT

-See Attachment 1-

- ✓ Outreach shows more than one year of payment to the Slow The Flow Campaign.
- ✓ Salary/benefits will change when all benefits show up, they have been put into system and paid. The retirement has been worked out and paid for.
- ✓ The last invoice for the Master Plan was received and paid when the Plan was finalized in February.
- ✓ The secondary irrigation costs include the Wellsville-Mendon and the Crockett projects; \$21,000 will be reimbursed. The percentages are based on an annual budget, expenses are cumulative Jan-current.

CALENDAR EVENTS

- Home & Garden Show has been cancelled
- Water User's Conference has been cancelled

MANAGER'S REPORT

Update on PL-566 Applications

Should hear about the Crockett application this week. The Wellsville-Mendon project will be submitted the end of June/first of July (for the next cycle).

Localscapes Classes/Summer Interns

In-person classes were cancelled due to COVID restrictions. The Extension office held a zoom meeting with a few participants. A link to the recording will be provided.

Follow-up Board Member Training

Half of the Board have sent in their certificates. The remainder of the members were encouraged to complete the training and turn in their certificates.

July Meeting Date

A decision whether to hold an in-person meeting or an electronic meeting will be made in the next few weeks. Another suggestion was to hold the meeting in a larger venue to allow for social distancing. The cases of COVID have significantly increased in Cache County the past 5 days.

Other

Porcupine Highline Canal had a failure two weeks ago and are working to get some loan money to help pay for the repairs and make improvements. Mr. Clawson said the water travels up a steep hillside, it is a buried pipe in a cement-line ditch. As crews began digging, a spring was found on the uphill side, which caused a landslide.

Mr. Daug's has been working with some canal companies on various issues.

Mr. Erickson noted that there are a few drainage districts in Lewiston who are re-organizing and it might be good for Mr. Daug's to reach out to them.

Mr. Daug's will begin scheduling sub-committee meetings.

Mr. Lindley said there will be a public meeting on the Wellsville-Mendon project tomorrow night at 7:00 at Wellsville City Office; members from the Bureau will be in attendance.

APO REPORTS

Sub-committees will begin meeting this month.

DISCUSSION – WATER RIGHTS/SHARES

Mr. Daug's said he has had a few individuals and groups calling. The District needs to come up with a plan of when/how to do begin. A sub-committee will be formed to begin the discussion.

Ms. Simmonds suggested getting copies of other District's policy templates. Mr. Daug's said he would get some and send them out to the members for review.

Mr. Clark recommended getting some direction from legal counsel. He also noted that how to protect shares should be discussed.

Mr. Clawson said it would make sense if the water could be leased back, otherwise there may need to be assessments paid.

Mr. Erickson pointed out that some companies have shares but no delivery system in place.

Mr. Daug's said there has been no announcement of who has been hired to work on the water banking program.

ADOURN

The meeting adjourned at 6:15 p.m.

-Attachment 1-

11:32 AM

06/01/20

Accrual Basis

Cache Water District Profit & Loss Budget vs. Actual January through April 2020

	Jan - Apr 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
Cache County	275,000.00	275,000.00	100.0%
Restricted Income	19,163.00		
Total Income	294,163.00	275,000.00	107.0%
Gross Profit	294,163.00	275,000.00	107.0%
Expense			
Office			
Insurance and Bonding	0.00	1,666.64	0.0%
Office Furnishings	60.00	836.00	7.2%
Office Supplies	375.25	666.68	56.3%
Publications	0.00	1,500.00	0.0%
Rent	5,400.00	2,000.00	270.0%
Technology			
Cell Phone	244.56		
Computer and printer	144.00		
Technology - Other	0.00	1,000.00	0.0%
Total Technology	388.56	1,000.00	38.9%
Vehicle	0.00	5,000.00	0.0%
Total Office	6,223.81	12,669.32	49.1%
Outreach			
Conservation	29,900.00	10,000.00	299.0%
Dues	914.00	833.36	109.7%
Northern Utah Water Conference	375.00		
Sponsorships	325.00	1,000.00	32.5%
Training	1,243.00	2,000.00	62.2%
Website	72.55	666.64	10.9%
Total Outreach	32,829.55	14,500.00	226.4%
Personnel			
Salary and benefits	29,328.36	43,336.00	67.7%
Travel and Mileage	2,191.13	5,000.00	43.8%
Total Personnel	31,519.49	48,336.00	65.2%
Professional Fees			
Administrative	112.50		
Attorney Services	0.00	10,000.00	0.0%
Audit	0.00	2,333.36	0.0%
Financial Services	168.75	3,333.36	5.1%
Total Professional Fees	281.25	15,666.72	1.8%
Project funding			
ASR Studies	0.00	8,333.32	0.0%
Bear River Development	0.00	1,666.68	0.0%
Cloud Seeding	20,235.00	17,333.36	116.7%
Secondary Irrigation	10,821.86	8,333.32	129.9%
Seepage Loss Studies	0.00	2,500.00	0.0%
Water Master Plan	6,674.00	3,333.36	200.2%