



## Our water. Our future. Our choice.

The purposes of the District include planning for and facilitating the long-term conservation, development, protection, distribution, management and stabilization of water rights and water supplies for domestic, irrigation, power, manufacturing, municipal, recreational and other beneficial uses, including the natural stream environment, in a cost-effective way to meet the needs of the residents and growing population of Cache County.

[www.cachewaterdistrict.com](http://www.cachewaterdistrict.com)

## CACHE WATER DISTRICT BOARD OF TRUSTEES MEETING MINUTES March 4, 2019

The Cache Water District Board of Trustees convened on March 4, 2019 at 5:30 p.m. for a REGULAR SESSION in the Cache County Historic Courthouse Council Chambers 199 North Main Street, Logan, Utah.

### **MEMBERS OF THE BOARD IN ATTENDANCE:**

Jeannie F. Simmonds – Logan #1 Council District  
Jonathan W. Hardman – South Council District  
Kirt Lindley – At-Large Position  
Don Baldwin – Agricultural Representative  
Scott Clark - Logan #2 Council District  
Jared Clawson – At-Large Position  
Herm Olsen – Logan #3 Council District  
David Erickson – At-Large Position

### **MEMBERS OF THE BOARD ABSENT:**

Shaun Dustin – Southeast Council District  
Max Pierce – North Council District  
Bret Randall – Northeast Council District

### **OTHERS IN ATTENDANCE:**

Thad Erickson, Paul Riley (USU), Bob Oaks (USU), Zan Murray (J-U-B), Jason Craig, Jim Derob, Keith Shaw, Nathan Daug (Manager), Debbie Zilles

### **CALL TO ORDER**

The meeting was called to order by Chairperson Hardman at 5:30 p.m.  
Consideration for minutes from February 4, 2019 and agenda for March 4, 2019.

**ACTION: Motion by Mr. Baldwin to approve the agenda and the minutes. Seconded by Mr. Lindley. Motion approved unanimously.**

### **PUBLIC COMMENT**

None

## REVIEW CALENDAR & ACTION REGISTER

### Cache Valley Home & Garden Show (March 22-23)

CWD will host a booth highlighting the state's rebates and the ability to sign up for sprinkler audits by USU Extension. Mr. Daug, Mr. Scott, Mr. Hardman and Ms. Simmonds have volunteered to help; other members were welcomed to attend and help if they can.

### Northern Utah Water Conference (April 3)

The agenda will be going out this week. The topics include Lower Bear River TMDL update, Logan River Task Force/Lower Bear CAP, Using beavers in stream restoration, USU's Water Banking study, Crockett Diversion study update, Benson irrigation pressurization, and Northern Utah water outlook.

### Request for Proposals (RFP) to be posted in April

An RFP to update the Water Master Plan will be posted next month. The goal is to have the plan updated by the end of the year. Chairman Hardman advised that all members need to participate in the process.

## FINANCIAL REPORT

Ms. Simmonds presented a format for the Board to review:

Personnel	BUDGET	Jan. 2019	YTD	% Budget YTD
Salary + Benefits	\$ 110,000	\$4,838.05	\$4,838.05	4.40%
Travel/mileage	\$ 10,000	\$326.54	\$326.54	3.27%
Attorney Services	\$ 30,000			0.00%
Financial Services	\$ 10,000	\$144.00	\$144.00	1.44%
Audit	\$ 7,000			0.00%
<b>Outreach</b>				
Conservation programs	\$ 16,500			0.00%
Dues	\$ 2,000	\$500.00	\$500.00	25.00%
Training	\$ 6,000	\$780.00	\$780.00	13.00%
Website	\$ 2,500	\$265.92	\$265.92	10.64%
<b>Office</b>				
Publications	\$ 3,000			0.00%
Technology	\$ 3,000			0.00%
Rent	\$ 5,500			0.00%
Office Supplies	\$ 2,000	\$218.86	\$218.86	10.94%
<b>Project Funding</b>				
Cloud seeding	\$ 50,000			0.00%
Water Studies	\$ 20,000	\$3,137.82	\$3,137.82	15.69%
Water Master Plan	\$ 40,000			0.00%

The Board agreed this is a good format for review each month. Ms. Simmonds said, because the annual budget was approved, the question is whether the Board would like to approve each purchase, or only items that exceed a certain amount. Mr. Baldwin thinks the manager should take care of most expenses and the Board can review if the amount is above the budget. Mr. Erickson said the budget has been set up in different categories, the Board should review and approve if funds need to be reallocated, otherwise if expenditures are within the budget, they can be presented to the Board each month for information. Ms. Simmonds said the process can certainly be adjusted at any time. Members agreed that small reimbursements will not require formal Board approval, however, an expenditure report and budget summary will be reviewed each month.

<b>CACHE WATER DISTRICT BOARD</b>			
<b>Invoices for payment February 2019</b>			
<b>VENDOR</b>	<b>INVOICE #</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
Verizon Wireless		\$112.86	Phone Service
US Postal Service		\$106.00	Annual PO Box fee
North Logan City	2342	\$3,137.82	1/2 of CIP Grant Cost Share Optimization Study
Health Equity		\$4.50	Monthly fee
Jeannie Simmonds	336723341	\$168.00	Annual website fee for 2018
Nathan Daus		\$326.54	Mileage Reimbursement
Credit Card Payment		\$877.92	Legislative Water Rally registration - 100.00
			Confluence 2019 registration - 35.00
			RSWA 2019 Annual Conference fee - 270.00
			Wix.com - 2019 website annual fee - 97.92
			Utah Water Users Workshop fee - 375.00
<b>TOTAL</b>		<b>\$4,733.64</b>	

**MANAGER'S REPORT**

**Legislative Update**

There are a few bills moving through, SJR001 Joint Resolution Supporting the Study of Water Banking should pass. SB0052 Secondary Water Metering Requirements has had a number of revisions. HCR010 Concurrent Resolution to Address Declining Water Levels of the Great Salt Lake is moving through. HB0012 Instream Flow Water Right Amendments (taking out sunset clause).

Ms. Simmonds said SB-50 may be a concern because it proposes to prohibit an individual from holding certain local government offices at the same time, which could impact the Board because there are members who hold more than one elected position. Currently it is directed toward City and County Government, however, they want to expand the discussion to include Special Districts and School Boards. Mr. Hardman said Representatives Potter and Snider are aware of the concerns.

Ms. Simmonds asked about H.B.255 Extra-Jurisdictional Municipal Property. Mr. Daugs said the changes will only affect first class cities, however, future changes could affect Cache County.

HB0031 Water Supply and Surplus Water Amendments which will allow cities the ability to sell water and allow assurances that those with water rights will not lose their rights, better defines what is already being done.

### **Cutler Reservoir Relicensing Meeting**

PacifiCorp is beginning the process to renew its federal license for Cutler Dam with the Federal Energy Regulatory Commission (FERC). They are not looking at raising the reservoir by 3', however, they are considering fluctuating it more than it has been. There will be many studies completed and public meetings held. This fall, the reservoir will be drawn down to map the bottom in order to make decisions about dredging and sediment movement to help manage the levels.

### **Northern Utah Water Conference preparation**

Set-up will be the night before the conference. Mr. Daugs will send out emails with updates. The Board reviewed the proposed agenda.

6:05 p.m. Mr. Olsen arrived.

### **Cloud Seeding Contract**

The Board is taking over the contract from Cache County; the State will make the necessary changes on the paperwork. The County recently made the Dec/Jan payment.

### **Crockett Diversion Study**

Zan Murry (J-U-B Engineers) explained that when the contract started 2.5 years ago, the budget was \$250,000. \$90,000 worth of grant money was obtained from Crockett, Hyde Park and North Logan's efforts. The report has been completed, however, there is a lot of information that needs to be shared; there are many meetings and presentations which will be scheduled and a website will be set up.

Mr. Daugs said the Board's portion would be 5.6% of the \$90,000 (\$5,040); the contract will be revised to reallocate funds for public outreach. Mr. Murray clarified that everyone involved agreed to spend \$250,000 on the study; \$90,000 of additional funds brought the cost of the grant to \$340,000. Public outreach is now a necessary component; this does not change the amount that the Board has put in.

### **Rural Water Meetings**

There were many sessions pertaining to water districts; specifically related to water rights, secondary water and legislative updates. He will forward an email to the Board members with more specific information related to each of the sessions.

### **Website**

Mr. Daugs will find someone who can work on the website to update it. Ms. Simmonds said she will forward the name of the student who originally set up the site. Ms. Zilles will continue to update the meeting information (posting agendas and minutes).

### **Bear River Development Report**

The report is in draft form (3 volumes) and can be reviewed by the members. There is a meeting in April to hopefully finalize and get the report out for public comment (late summer, early fall). There is a copy that members can check out to review, Mr. Dausgs will try and get another copy. Chairman Hardman reminded members that this is in draft format and is not for public consumption at this time.

### **WATER TOPIC DISCUSSION/PRESENTATION**

**Presentation “*Ground Water Modeling*” by Dr. Robert Oaks, Professor Emeritus of Geology from USU.**

Suggested topics for upcoming discussion/presentation:

- ✓ Annual Plan of Operations APO (Goals 1-5)
- ✓ Annual Plan of Operations APO (Goals 6-9)
- ✓ Logan City Treatment Facility Overview
- ✓ Crocket Ave. Irrigation Project – J-U-B
- ✓ Truth in Taxation requirements for establishing future funding of the District
- ✓ Bear River Development

### **ADJOURN**

The meeting adjourned at 7:05 p.m.