

CACHE WATER DISTRICT BOARD OF TRUSTEES MEETING

AUGUST 7, 2017

MINUTES

The Cache Water District Board of Trustees convened in a regular session on August 7, 2017 at 5:30 p.m. in the Cache County Historic Courthouse, Council Chambers, 199 North Main Street, Logan, Utah.

ATTENDANCE

MEMBERS OF THE BOARD IN ATTENDANCE:

Jeannie F. Simmonds – Logan #1 Council District
Barbara Y. Tidwell – Logan #2 Council District
Herm Olsen – Logan #3 Council District
Max Pierce – North Council District
Bret Randall – Northeast Council District
Jonathan W. Hardman – South Council District
Jon White – At-Large Position
Jared Clawson – At-Large Position
David L. Erickson – At-Large Position
Don Baldwin – Agricultural Representative

MEMBERS OF THE BOARD ABSENT:

Shaun Dustin – Southeast Council District

ALSO IN ATTENDANCE:

Craig W Buttars – Cache County Executive
Lisa Welsh – Utah State University
Chris Slater – J-U-B Engineers
Hilary Shughart – Bridgerland Audubon Society
Bryan Dixon
Richard Inouye
Candace Berthrong
Fred Berthrong
Janeen Allen

CALL TO ORDER

The meeting was called to order by Chair, Jeannie Simmonds at 5:30 p.m.

PUBLIC COMMENT

Hilary Shughart

- Requested to have a direct link to the Cache Water District Webpage be included with the email notification of Cache Water District meetings.

Craig Buttars

- In response to a request from last meeting about how much tax revenue a 1 mil levy will generate, Buttars said he asked the County Finance Director to come up with some figures:
 - Revenue generated by **1 mil rate: \$640,529** – Can be levied before:
 - The planning or design of works
 - The acquisition of the site or right-of-way on which the works will be constructed
 - The commencement of construction of the works
 - Revenue generated by **2 mil rate: \$1,281,058** – Can be levied after the above listed events

ITEMS OF BUSINESS

1. REVIEW AND APPROVAL OF AGENDA(AUGUST 7, 2017) AND MINUTES (JULY 10, 2017)

ACTION: Motion was made by Olsen and seconded by Clawson to approve the August 7, 2017 agenda and the July 10, 2017 minutes of the Cache Water District as written. The vote in favor was unanimous, 10-0, Dustin absent at time of vote

2. ASSIGNMENTS FOR FAIR BOOTH

Hardman discussed his ideas for the booth at the county fair including:

- Display of educational information regarding water conservation
- Displaying varying sizes of water drums and having prepared activities showing how to conserve water in the home
- Attached Information Brochure
- Information Survey about the Cache Water District

Hardman passed around a signup sheet for board members to sign up to be in the booth during the Fair

DISCUSSION ITEMS

1. ANNOUNCEMENTS

Simmonds said she went on the Bear River Commission Bus Tour which was by invitation only. It was a tour of sites around Cokeville, Wyoming.

The Cache Water District Budget has been filed with the State Auditor. It is required that all members of the Board of Trustees complete the online training for Special Districts, and the certificate indicating the training was completed needs to be kept on file by the District.

Simmonds met with Voneene Jorgensen, General Manager of the Bear River Water Conservancy District. Jorgensen advised Simmonds that the Cache Water District should become a member of the Utah Association of Special Districts. The annual membership fee is \$375 and there is an annual conference.

There is an outstanding bill of \$10,000 from the Utah Division of Water Resources for the County's

participation in the 2016-2017 Governor's Water Conservation Team Media Campaign. Buttars explained that the County joined the campaign on Bob Fotheringham's recommendation. It has allowed Cache County to participate in working towards water conservation and has also given our county more legitimacy on the state level as a water entity. The Board of Trustees discussed this bill and what budget it comes from and if it is the best use and investment of taxpayer money. Members also discussed whether they wanted to continue to participate in the program.

ACTION: Motion was made by Randall and seconded by Clawson to approve payment of the bill from the DWR for \$10,000 for participation in the 2016-2017 Governor's Water Conservation Team "Slow the Flow" Media Campaign.

DISCUSSION ON MOTION: Olsen said he would like to have more time to review the program and the District's participation before deciding whether he is in favor of it or not. He recommended postponing payment of the bill until the board could discuss it and determine if it is in the best interest of the District and in line with its mission statement.

Buttars said he would like to contact the Governor's Office and get more information about the program. White recommended paying the bill and then deciding on whether the District will continue to participate because the bill is from last year. He also remembered that the \$10,000 was a part of the Water Manager's Budget from the previous year.

Buttars said he would pull the Water Manager's budget from the year before and prepare a report for the next Water District meeting.

ACTION: Randall withdrew his motion.

ACTION: Motion was made by Olsen and seconded by Erickson to delay payment of the bill from the DWR of \$10,000 for participation in the 2016-2017 Governor's Water Conservation Team "Slow the Flow" Media Campaign until more financial information from the previous year's Water Manager budget can be reviewed. The vote in favor was unanimous, 10-0, Dustin absent at time of vote

Simmonds has been in contact with Ryan Hatch from Utah Local Governments Trust about liability insurance. She will share with the Board when she gets more information about what coverage will be most beneficial.

Simmonds asked if the Cache Water District would like to participate in the Wellsville Founders' Day parade. After a short discussion, the Board opted not to participate.

Simmonds said she will be sending to board members a list of duties and responsibilities of the Treasurer, Clerk and Secretary for their review.

2. WORKSHOP: INTERLOCAL AGREEMENT

Olsen said he has been in contact with Lee Edwards from the County Attorney's Office regarding some concerns he has about the agreement.

After a substantial discussion concerning the wording of the agreement and the need for clarification, it was determined that Simmonds and Olsen would meet with Craig Buttars and Lee Edwards to work out any clarification issues in the agreement. It will then be presented for approval at the next Cache Water District meeting.

Pierce raised a question about the \$450 per month rent for office space. Buttars noted that the amount is comparable to the amount being charged to the CMPO who is renting space in the Cache Administration Building. Buttars said it would not be a problem to go back to the original \$150 per month until the end of this year because it had originally been budgeted for that amount in the CWD budget.

Olsen wanted to know if the District will be expected to have its own facility when the interlocal agreement expires in 2021. Buttars anticipates the County will need the space by that time, if not before.

There were a few more items of concern including:

- Assurance of the \$250,000 commitment from the County
- Hourly wage vs. salary for employees
- Settlement of disputes

Simmonds said she will send the revised document after the meeting to the attorney in Salt Lake for review. The attorney will then prepare a resolution for the Board of Trustees to pass at the next meeting. After the District approves it, Buttars can then take it to the County for approval.

3. PRESENTATION: *UTAH DIVISION OF WATER RIGHTS* Will Atkin, TAC

This item was postponed until the next meeting.

OPEN ITEMS

It was noted that the next scheduled meeting falls on Labor Day, so the Board opted to have the next meeting on September 11, 2017.

It was also determined that all future meetings will be held in the Historic Courthouse Council Chambers due to some conflicts with the other location and the better options for audience members to see and hear the presentations and discussions.

Hardman suggested strongly that the Board should become familiar with the Governor's State Water Strategy Plan. White recommended having a work session in November to review it. This plan can be found online at: <http://digitallibrary.utah.gov/awweb/awarchive?type=file&item=85980>

ADJOURN

The meeting adjourned at 6:48 p.m.